

NAFC BOARD MINUTES

Date: 03/24/2020

10:00am – Eastern Time

Location: Web-Conference

Meeting called by:	Board Chair	Type of meeting:	Regular
Facilitator:	Board Chair	Note taker:	NAFC Secretary

Attendees: NAFC Staff, Stephanie Garris, Beth Armstrong, Isi Green, Johanna Henz, Randy Jordan, Bobby Kapur, Kat Mastrangelo, Angie McLaughlin, Maureen Tomoschuk, Larry Robins, Shannon Watson

Minutes

1. CALL TO ORDER/ATTENDANCE (2.6.2)

Stephanie Garris called the board meeting to order at 10:03 am EST. Stephanie welcomed the new board members and asked all board members to introduce themselves and share something new that has happened.

2. APPROVAL OF MINUTES of the December 2019 Board Meeting (ATTACHMENT A1)

Shannon Watson made the motion to approve the minutes from the December meeting. Johanna Henz seconded the motion. Motion carried unanimously.

3. CEO UPDATE DISCUSSION (ATTACHMENT B1)

Public Policy, Operation, and Priorities Updates

- All deadlines may shift because of Coronavirus and changes will be brought to board right away.
- Nicole shared updates on Board's Ends Priorities and shared the status (ongoing, complete, etc.) of each goal.
- Question: Is it possible for Board members to work with NAFC staff to help members reach out to their local legislators. Nicole shared that NAFC Staff is putting something together to help members who have not reached out to their legislators and would welcome assistance from board members.

2020 Symposium Information

- Exploring extension of early bird rate
- Exploring option to consider if symposium is to be canceled
- Raised \$96,000 in sponsorship to date
- Question: Have any sponsors asked for money back given the COVID-19 crisis. Nicole answered, "No," however, there are concerns about securing sponsorships from organizations who have not already committed. Nicole shared that agenda for symposium will shift to address disaster preparedness. Board praised NAFC staff for the responsiveness and leadership during COVID-19 pandemic.

Grants Program, Standards and NAFC Survey

- NAFC staff has secured donation from Bombas socks and a donation of 1,000 masks from Warby Parker
- Earned Platinum Seal from GuideStar
- Initial results from survey were shared; 96% of members responded to survey; NAFC staff report the ability to ask better questions to collect more descriptive statistics of what member organizations are doing.
- NAFC staff report that EMR utilization is significantly higher than when question was first asked 2 years ago. Access to free EMR has assisted with increased membership to NAFC.
- Nicole shared that members completing their surveys will receive seals in May and that is still the plan. If that should change, it will be shared with the Board.

4. MONITORING CEO PERFORMANCE (Policy 4.0) (ATTACHMENTS C1-2)

- Policy 3.1 - Treatment of Members/Constituents – *Beth Armstrong made a motion to approve policy 3.1. Larry Robins seconded the motion. Motion passes unanimously.*
- Policy 3.2 – Treatment of Staff – *Bobby Kapur made a motion to approve policy 3.2. Maureen Tomoschuk seconded the motion. Motion passes unanimously.*

5. REVIEW OF FINANCIAL REPORTS (Policy 3.5) (ATTACHMENTS D1-D2)

- Review of December 2019 Financial Report

Beth Armstrong reviewed the financial summary report for December 2019. Beth pointed out that we had a profit of \$53,000 for the first time. This will probably not happen again. Board praised NAFC staff for procuring so many grants for our members.

Shannon Watson moved to approve financials. Johanna Henz seconded. Motion carries unanimously.

- Review of January 2020 Financials

Beth Armstrong reviewed the financial summary report for January 2020. Beth reported NAFC received \$1M grant from CVS for a food insecurity in California. Nicole shared there was a slight uptick in Membership dues because of late 2019 payments.

Johanna Henz moved to approve financials. Larry Robins seconded. Motion carries unanimously.

NAFC Staff shared that they will let board know if dues are impacted by the COVID-19 pandemic and if there is a need to course correct. Beth shared that the investment committee needs 4 board members.

6. DISCUSSION OF ENDS PRIORITY (POLICY 1.0) (ATTACHMENTS E1, F1)

- The medically underserved have access to affordable quality healthcare – *No Change*
- Public policy, regulations and legislation effectively address the needs of the medically underserved – *No Change*
- Question: Is NAFC staff aware of any clinics that are going to close because of COVID-19 pandemic and if there is a need to think of how to help members. Nicole shared that NAFC is maintaining a list of clinics who are closing amid the crisis. There are clinics that are closed and may never open back up. NAFC staff is also capturing the reasons for closures (i.e. supplies, volunteers, money, etc.).

7. CORONAVIRUS DISEASE (COVID-19) (ATTACHMENTS G1-G2)

- Nicole reviewed the NAFC Crisis Plan and COVID-19 survey to members. She shared the importance of understanding what our members need because in many instances, Free and Charitable Clinics are not being included with big asks. For example, there was a request from New York to Direct Relief for supplies, but no free or charitable clinic was included in the request. New York does not have a state association, but because of the relationship between Direct Relief and NAFC, Nicole was contacted and asked if clinics should be added to the request. Board discussion followed regarding operation status of board member's clinics at this time. Most board members reported that they were opened with a shift in operation. This included the following:
 - Use of telehealth platforms to see patients; it was noted that HIPAA has relaxed guidelines and is allowing the use of ZOOM, cell phones, and other technology platforms to see patients.
 - Very limited use of volunteers and core staff are continuing operations.
 - Prescriptions are being provided by call into pharmacies or having clients wait in parking lot to dispense on site.
 - Members are working with site locally to schedule essential medical services as available.
 - Exploring options to stay connected with patients (i.e. using Care message to share information and invite patients to educational calls/webinars).
- Question: Can we transform ways clinics work through telehealth after COVID-19? Telehealth could be fundable at this time and assist with off setting staff costs. Nicole shared she has pitched this to some National organizations, and they have not shown interest. Many national organizations are more reactive than proactive. However, there may be better opportunities for telehealth funding locally.
- Question: Is there an opportunity to do webinar for Employment requirements for paid staff during crisis? NAFC has joined with United Ways, Chambers, etc. to ask for a 60 Billion nonprofit economic relief package which includes employment assistance. NAFC is also working with legal counsel to prepare information for a webinar.
- Question: What are we doing with child vaccinations? There is one board member's (Larry Robins) clinic working to provide vaccinations to the highest priority kids (younger children), while scheduling other vaccinations for the summer.
- Question: Is there an opportunity to get reduction for Medical Malpractice insurance? Nicole will reach out to national vendor NAFC is working with to evaluate what is possible.
- Question: Are any board members working with National Guard? No
- Question: Can Nicole share more information about her medical quarantine? Nicole shared that she is on a medical quarantine until April 15. She is restricted from traveling. At this point she can fully function within the parameters that we are all facing given "stay at home" orders. NAFC staff is putting together letters to the editor and talking points for members. Nicole encouraged everyone to use the COVID-19 information on NAFC website with constituents.

8. BOARD MEETING EVALUATION (Policy 2.1.8)

No action needed.

ADJOURNMENT – Meeting adjourned. Meeting adjourned at 11:48 a.m. Eastern Time.