



NAFC Coronavirus Protocols

Phase 1 Triggers

More than 100 instances of virus transmission between people who are not close relatives/living in the same house and outside of a hospital setting, occurring within the commuting radius of the NAFC Office.

- The NAFC may ask certain employees to Work from Home in the impacted area (e.g. if there is a hotspot of transmission)
- The NAFC optional Work from Home for all employees in the impacted area (especially important for those with potentially vulnerable populations at home, the very young, very old or those with otherwise compromised immune systems).
- The NAFC will work with the landlord to enhance office cleaning schedules to be more frequent/in-depth.
- The NAFC will limit office visitors to essential personnel only and will work to establish video calls where possible.
- The NAFC will limit travel to essential personnel and essential meetings and will work to establish video calls where possible.

Phase 2 Triggers

More than 1000 events as above or any government quarantine actions in the commute range of a NAFC Office:

- All items above and
 - All NAFC employees will work from home
 - All NAFC travel is cancelled
 - All NAFC outside visitors will be rescheduled

Phase 3 Triggers

More than 5000 infections with an increasingly upward trend:

- All items above and
 - All NAFC employees will work from home
 - If possible potential relocation of essential personnel outside of the danger area.

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